

Deputy Director of Educational Initiatives

About PACT

PACT is the nation's leading anti-child trafficking organization seeking to end child trafficking and sexual exploitation. Founded over thirty years ago, PACT advances our mission through education, advocacy, and private sector partnerships. Our work is informed by our Survivors' Council, a diverse group of individuals who have chosen to draw upon their lived experience in the commercial sex trade to ensure that other children are not similarly exploited. We are proud members of the ECPAT child advocacy network, a global coalition of anti-trafficking and child protection organizations active in over one hundred countries.

Position: Deputy Director of Educational Initiatives

Location: New York City

Terms: Full-time, exempt position. This is a hybrid work position with an expectation to travel to and from Education Initiatives partner sites (within the New York Metro Area) and come into the office when requested.

Position Overview

The Deputy Director supports PACT's mission of anti-trafficking education and prevention efforts by engaging youth-serving community organizations, migrant-serving organizations, and shelters for people experiencing homelessness. This is done through the programs facilitated by the Educational Initiatives Department. Through the Educational Initiatives programs youth and adults are informed about the risks of child sexual exploitation, ways to avoid being exploited, how to take a stance on the issue, and how to speak with youth about exploitation and other difficult topics. The Educational Initiatives Department also uses a train the trainer model to teach community leaders the Y-ACT curriculum.

The Deputy Director will focus on creating relationships between PACT and key stakeholders in the youth, adult, and migrant service sectors, working directly with youth and educators in different organizations, and developing department and organizational projects. In addition, the Deputy Director will be responsible for organizing national-level work to promote child trafficking prevention curricula.

Responsibilities:

- Lead efforts to comply and reach department, agency, and grant(s) goals.
- Support the Department of Educational Initiatives, by overseeing certain grants including Unidos en Proteccion
- Support the Department of Educational Initiatives, in the absence of the Director on all relevant duties which include but are not limited to approving staff timesheets, meeting with staff, requesting purchases, representing the department on all relevant meetings.
- Conduct outreach and create relationships with community, youth, and migrant service organizations which include, but are not limited to, K- 12 schools, parent organizations, after school programs, non-profit youth service organizations throughout New York City (progressively expanding)
- Maintain and update database of potential schools and organizations as educational outreach partners
- In collaboration with the Director of Educational Initiatives analyze youth program data including evaluation data from educational workshops
- Prepare quarterly reports for funders or internal supervisors
- Develop and adapt lessons within PACT's different curricula
- Facilitate preventive workshops
- Under the supervision of the Director of Educational Initiatives conduct research on related topics and resources for educational programs
- Organize and coordinate educational events
- Guide and support Education Associates
- Provide support and guidance to department interns
- Recruit, train and supervise volunteers/interns/staff
- Other tasks as needed

Required Qualifications:

- Master's degree or equivalent experience in, Education or Human Rights-related field
- 3+ years of workshop facilitation or public speaking experience
- 2+ years of management experience
- Experience and comfort navigating the hierarchy of New York City public schools
- Experience engaging school stakeholders (i.e. principals, assistant principals, teachers, etc)
- Eagerness to be creative and take initiative on new ideas and projects
- Strong organizational and interpersonal skills

- Knowledge of, and comfort with navigating, the NYC bus & train system
- Proficiency in a language other than English a plus

Start Date:

This position has an anticipated start date of **May 15th, 2024**

Compensation and Benefits:

The annual salary range is \$77,000 to \$82,000 commensurate with experience for candidates. Benefits include employer-covered medical insurance and the option to contribute to a 401(k) plan, 20 days of paid time off, 5 days of paid sick leave, 11 paid federal holidays, and the day after Thanksgiving, provided annually.

To Apply:

Send a cover letter addressed to PACT's Director of Educational Initiatives, Dr. Christian Toala, and a resume to hire@WeArePACT.org with the subject line "Deputy Director." Applications will be reviewed on a rolling basis. No phone or email inquiries, please. All qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, and shall also follow the requirements of the Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.